



County of Los Angeles CHIEF EXECUTIVE OFFICE

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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

February 7, 2013

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To: Supervisor Mark Ridley-Thomas, Chairman
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From: William T Fujioka
Chief Executive Officer

DEPARTMENT OF ANIMAL CARE AND CONTROL'S REQUEST TO APPOINT MS. ELIZABETH WEBSTER TO THE POSITION OF CHIEF DEPUTY DIRECTOR, ANIMAL CARE AND CONTROL (UNCLASSIFIED)

The Department of Animal Care and Control with the support of the Chief Executive Officer (CEO) requests approval to appoint Ms. Elizabeth Webster to the vacant and budgeted position of Chief Deputy Director, Animal Care and Control (UC), Item No. 2996, at an annual base salary of \$149,000. The base salary placement for Ms. Webster onto Management Appraisal and Performance Plan Tier I Salary Range R14, the Board approved range for this position, will place Ms. Webster slightly above the control point of this range. This salary is recommended based on Ms. Webster's extensive experience and the roles and responsibilities she will perform as Chief Deputy Director for Animal Care and Control.

As Chief Deputy Director, Ms. Webster will report to the Director, Marcia Mayeda, and be responsible for planning, evaluating, and directing the day-to-day operations of the department. These duties include directing the administrative and operational functions, managing controversial situations, formulating public policy, ensuring excellent service delivery, and developing and maintaining strong relationships with the media, external stakeholders, public and private officials, community groups, and private residents.

Ms. Webster has over 19 years of public sector experience including eight years of senior management experience as Deputy Director for the County of Riverside's Department of Animal Services. In her current role, Ms. Webster is responsible for planning, coordinating, and directing the administrative and fiscal services including

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operational management, personnel management, information technology, accounting, budget, purchasing, and facilities. Prior to this assignment, Ms. Webster directed the community outreach and education division and was responsible for bringing key operational programs to the department including humane education, targeted outreach and social programming, public information, shelter animal life enrichment, animal behavior assessment and treatment, and grant development.

Ms. Webster earned a Bachelor of Science degree in Health Administration with honors from the University of Phoenix and a Master of Arts degree in Management from the University of Redlands. Additionally, Ms. Webster is a member of the board of directors for the California Animal Care Directors Association and a fellow in the Whitehead Leadership Society.

In accordance with policy on managerial appointments, unless otherwise instructed by your Board by February 22, 2013, the CEO will advise the Department of Animal Care and Control that authorization has been granted to proceed with Ms. Webster's appointment to Chief Deputy Director, Animal Care and Control (UC), at an annual base salary of \$149,000, effective no sooner than February 25, 2013.

If you have any questions, please contact me, or your staff may contact Steve Masterson at (213) 974-8481

WTF:BC:SJM
AP:ra

c: Department of Animal Care and Control
Executive Office, Board of Supervisors
County Counsel

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